

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**CABINET DECISION SHEET**

**Decision Sheet from the Meeting of the Cabinet held on  
Wednesday, 6th September, 2017 at 5.30 pm in the Assembly Room,  
Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor B Long (Chairman)  
Councillors A Beales, R Blunt, I Devereux, P Hodson, Mrs K Mellish and  
Mrs E Nockolds

An apology for absence was received from Councillor A Lawrence

1 **MINUTES**

**RESOLVED:** The Minutes of Meetings held on 1 and 9 August 2017 were signed by the Chairman as a correct record.

2 **URGENT BUSINESS**

None

3 **DECLARATIONS OF INTEREST**

None

4 **CHAIRMAN'S CORRESPONDENCE**

None

5 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillor T Bubb attended for the Disability Forum item.  
Councillor J Moriarty attended for the Local Lottery item

6 **CALLED IN MATTERS**

None

7 **FORWARD DECISIONS**

The Forward Decisions List was noted.

8 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

The Comments from the Environment and Community Panel on the Disability Forum item had been included within the report.

The comment from the Environment and Community Panel on the local lottery were distributed at the meeting.

## 9 **WEST NORFOLK DISABILITY FORUM**

**RECOMMENDED:** 1) That the West Norfolk Disability Forum be disbanded.

**RESOLVED:** 1) That the Leader appoint a Disabilities Champion in due course and terms of reference for the role be prepared.

2) That the Environment and Community Panel is requesting the opportunity to look at the Borough Council's Equality Policy which is due for review be noted.

3) That the Environment and Community Panel will request an update on the Equalities Policy on an annual basis be noted.

4) That ways to promote Equality on the Corporate Agenda be investigated.

5) That a page be created on the website to promote the Disabilities Champion. An e-form to be created so that members of the public can report issues direct to the Champion.

6) That access to the Disability Awareness e-learning package currently available for staff be extended to Elected Members, funded from the Member Development budget.

7) That the Disabilities Champion be encouraged to hold open forums with members of the public as required.

8) The Disabilities Champion to report to the Environment and Community Panel on an annual basis.

9) That the Opportunity Awards and other events hosted by the Forum be incorporated into other events already organised by the Borough Council.

### **Reason for Decision**

To address concerns from Members of the West Norfolk Disability Forum that the Forum is not productive in its current format and no longer delivered its objectives as set out in its Constitution. The Environment and Community Panel feel that the recommendations will result in an improvement in service.

The role is changed from the Disabilities and Equalities Champion to Disabilities Champion as it was felt that the equalities element was a different subject matter.

## 10 **NORFOLK STRATEGIC FRAMEWORK**

**RESOLVED:** That the Norfolk Strategic Framework be supported.

### **Reason for Decision**

To ensure that the Council discharges its legal duty to co-operate with neighbouring authorities in relation to strategically important land use issues which cross administrative boundaries. The result of such co-operation is expected to be better planning outcomes.

## 11 **COUNCIL TAX SUPPORT SCHEME 2018.2019 - DRAFT SCHEME FOR CONSULTATION**

**RESOLVED:** 1) That the draft 2018/2019 Council Tax Support Scheme, as shown at Appendix B to the report, be agreed as the scheme to go to public consultation

2) That the consultation responses from Norfolk County Council and the Norfolk Police and Crime Commissioner be noted.

3) That a public consultation period running online over a six week period from 7 September 2017 to 18 October 2017 be agreed.

4) That a further report detailing the proposed final Council Tax Support scheme for 2018/2019 will be presented to Cabinet, for recommendation to Council, before 31 January 2018 be noted.

5) That the cost of the Council Tax Support scheme and the impact on the taxbase be monitored and an update report made available for Members in Autumn 2018.

### **Reason for Decision**

To ensure a Council Tax Support scheme for 2018/2019 is agreed by full Council by 31 January 2018

## 12 **LOCAL LOTTERY**

### **RECOMMENDED:**

1) That a local lottery is established and operated by an External Lottery Manager.

2) That a competitive selection be carried out with the providers in the local authority market to act as its External Lottery Manager.

3) That the selection process be delegated to the Executive Director – Finance Services (S151 Officer) in consultation with the Cabinet Member for Culture Heritage and Health and the Monitoring Officer to sign the necessary agreements to enter into the local lottery with the successful company and secure any necessary gambling licences and budgets.

4) That the criteria for selecting the good causes which can become part of the local lottery detailed at Appendix 2 to the report be adopted.

5) The monitoring and review of applications from good causes to be delegated to the Portfolio Holder for Culture, Heritage and Health, and the Executive Director – Finance Services. In addition Norfolk Community Foundation to provide an independent due diligence review of these arrangements.

6) All monies raised through the local lottery which are not linked to a specific good cause will be distributed through the existing small grants financial assistance application process. Any uncommitted balance at the end of each financial year to be donated to the Mayors charity.

### **Reasons for Decision**

To establish a local authority lottery for the Borough Council of King's Lynn and West Norfolk.

To take into account the comments of the Environment and Community Panel on 5 September 2017.

**The meeting closed at 6.03 pm**